

Meetings with a Twist

Workshop Purpose:

This workshop explores the essential strategies and behaviours to actively manage and improve the skills involved in managing meetings and group dynamics. To achieve that, it is useful to be able to *assess* your current strengths and weaknesses so that training can concentrate on the areas you wish to develop.



Workshop Outcomes:

On completion of this workshop participants will be able to:

- Identify strategies for managing process in meetings
- Manage the direction and structure of the meeting, levels of participation and involvement and group dynamics using specific behaviours (Behavioural Analysis)

Who should attend:

Any person involved in the organisation who is required to participate and/or run meetings

Duration:

1- Day

For a minimum of 8 to a *maximum of 12* participants

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